

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/27/2017 13:18:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Pre k			X			5/2/17			
4/27/2017 13:19:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Seifert	Stuff animals must be in sealed container	X				4/28/17			
4/27/2017 13:20:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	K-wang	Small rug,	X				4/28/17			
4/27/2017 13:20:	01A. ODOR: Unusual or offensive	Pre k	18 inch clearance in storage	X	X						
4/27/2017 13:20:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	K wang			X			5/2/17			
4/27/2017 13:22:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	K Ms. N.			X			5/2/17			
4/27/2017 13:22:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	K-niezgoda	Stuffed animals, rug	X				4/28/17			
4/27/2017 13:22:		Mrs. Neizgoda	Things on window sill	X				4/28/17			
4/27/2017 13:22:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Bezilla	Remove rug	X				4/28/17			
4/27/2017 13:22:		Bezilla	Use grid clips to hang items from the ceiling. There are some in benz's room in the ceiling you can use	X				4/28/17			
4/27/2017 13:23:	01B. TEMPERATURE: Uncomfortable	MST/RST	Warm		X	29245		4/28/17	4/28/17		
4/27/2017 13:24:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Bezilla	Small brown bookshelf not county issued	X				4/28/17			
4/27/2017 13:25:	01B. TEMPERATURE: Uncomfortable	Art room	Ceiling clearance		X	29245		4/28/17	4/28/17		
4/27/2017 13:25:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Art storage			X			5/2/17			
4/27/2017 13:27:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Reading office	Microwave, warm temperature	X		29245		4/28/17	4/28/17		
4/27/2017 13:28:		Glennon	Must have yellow cord protectors like in seiforts class		X						
4/27/2017 13:29:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Glennon	Fridge	X				4/28/17	4/28/17		

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/27/2017 13:31:	08: CEILING TILES: Stained, broken, holes, painted	Hallway by Cafeteria			X			5/2/17			
4/27/2017 13:33:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	K Shipley			X			5/2/17			
4/27/2017 13:34:	13. AIR GAPS: Structural or physical gaps around exit doors	Egress hallway			X			5/2/17			
4/27/2017 13:34:	08: CEILING TILES: Stained, broken, holes, painted	Egress hallway			X			5/2/17			
4/27/2017 13:37:	08: CEILING TILES: Stained, broken, holes, painted	Media			X			5/2/17			
4/27/2017 13:37:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Carson room	Space rug should be removed	X				4/28/17			
4/27/2017 13:38:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Media center	Stuffed animals	X				4/28/17			
4/27/2017 13:38:	01B. TEMPERATURE: Uncomfortable	Mrs. Huter			X	Construction fixed issue		5/1/17	5/1/17		
4/27/2017 13:39:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	116-Huter			X			5/2/17			
4/27/2017 13:39:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Teachers lounge	Toaster oven	X				4/28/17			
4/27/2017 13:40:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	108 Psych		X				4/28/17			
4/27/2017 13:41:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Bell	Drapes & stuffed animals need to be removed	X				4/28/17			
4/27/2017 13:41:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Bells	Personal Book shelves removed	X				4/28/17			
4/27/2017 13:43:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafeteria	Curtains dirty	X		called, custodial will remove		5/2/17			
4/27/2017 13:44:	08: CEILING TILES: Stained, broken, holes, painted	5th gr closet	18 inch clearance		X			5/2/17			
4/27/2017 13:45:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Stage			X						

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/27/2017 13:47:	13. AIR GAPS: Structural or physical gaps around exit doors	Reagan	Weather stripping		X						
4/27/2017 13:47:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Work room			X			5/2/17			
4/27/2017 13:48:	13. AIR GAPS: Structural or physical gaps around exit doors	Reagan	Needs caulking		X						
4/27/2017 13:49:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Conference room	Microwave, toaster, artificial plant	X				4/28/17			
4/27/2017 13:49:		5th grade extended	Floor chair, lamps need to be removed	X				4/28/17			
4/27/2017 13:50:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	139	Lamps, microwave, coffee maker	X				4/28/17			
4/27/2017 13:53:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Ashton	Pencil sharpener should be moved. Air filter should be changed	X	X	29809		5/3/17	5/4/17		
4/27/2017 13:54:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Salazar	Blocked vent and not drawing air		X	29811		5/3/17	5/10/17		
4/27/2017 13:55:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Salazar	Brown desk chair should be removed	X				4/28/17			
4/27/2017 13:56:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Barron	Small mailboxes	X				4/28/17			
4/27/2017 13:57:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Barron	Change vent		X			5/2/17			
4/27/2017 13:57:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Barron	Pillows need to be removed	X				4/28/17			
4/27/2017 14:00:	08: CEILING TILES: Stained, broken, holes, painted	146 4th grade closet	18" clearance		X						
4/27/2017 14:01:	13. AIR GAPS: Structural or physical gaps around exit doors	Miller	Weather stripping		X						
4/27/2017 14:02:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Miller	Replace filter		X	29809		5/3/17	5/10/17		
4/27/2017 14:03:		Miller	Pencil sharpener cap		X	29678		5/3/17	5/10/17-on hold		
4/27/2017 14:04:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Briscoe	Change filter		X	29678		5/3/17	5/10/17-on hold		
4/27/2017 14:04:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	144	Microwave	X				4/28/17			

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/27/2017 14:05:	13. AIR GAPS: Structural or physical gaps around exit doors	Briscoe	Weather stripping		X						
4/27/2017 14:06:	14. MATERIALS/CHEMICALS: Improperly stored or marked	144	Chemical spray prohibited	X				4/28/17			
4/27/2017 14:06:	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Brisco	Broken tile at exit door		X						
4/27/2017 14:06:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Briscoe	Uncover vent		X						
4/27/2017 14:06:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Briscoe	Floor rug should be removed	X				4/28/17			
4/27/2017 14:07:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Narron	Change filter		X	29678		5/3/17	5/10/17-on hold		
4/27/2017 14:08:	08: CEILING TILES: Stained, broken, holes, painted	Narron	18" clearance		X						
4/27/2017 14:11:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	PE	Remove fridge	X				4/28/17			
4/27/2017 14:12:		Electrical room by OT	Remove furniture		X			4/28/17			
4/27/2017 14:13:	03. FOOD: Unsealed, left in room, dirty lunch boxes	Sped resource room	Must be in sealed container	X				4/28/17			
4/27/2017 14:13:	02. AIR FRESHENERS	Gym office	Remove air freshener	X				4/28/17			
4/27/2017 14:14:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Bonnette	Remove fan	X				4/28/17			
4/27/2017 14:20:		Villa	Hallway vent needs to be cleaned		X		42859	5/3/17	5/4/17		
4/27/2017 14:21:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Villa	Rugs, pillows, chairs, fans, etc need to be removed	X				4/28/17			
4/27/2017 14:26:	13. AIR GAPS: Structural or physical gaps around exit doors	Villa	Weather strip		X						